INVENTORY

Subgroup I. City Council

Series 1. Charter

Box 1
Charter, City of Oberlin, 1954
Charter Review Committee, see Subgroup XV. Series 26.

Series 2. Minutes

Box 1 (cont.)
Minutes of City Council, 1865-1904 (6v.)

Box 2
Minutes of City Council, 1904-09 (1v.)

Box 3
Minutes of City Council, 1910-15 (1v.)

Box 4
Minutes of City Council, 1915-24 (1v.)

Box 5
Minutes of City Council, 1925-12/16/1963 (5v., 4f.)

Box 6
Minutes of City Council, 1/6/1964 - 12/19/77, missing 1/1971 - 2/25/1972, have 9/7/1971 (30f.)

Box 7
Minutes of City Council, 1/9/1978 - 5/1/1981 (10f.)

Box 8
Minutes of City Council, 6/29/1981 - 12/17/1984 (9f.)

Box 9
Minutes of City Council, 1/1985 - 1/1987 (6f.)

Box 10
Minutes of City Council, 2/1987 - 12/1988 (5f.)
Subgroup I. City Council (cont.)

Series 2. Minutes (cont.)

Box 11
Minutes of City Council, 1989-1990 (24f.)

Box 12
Minutes of City Council, 1991-1992 (14f.)

Box 13
Minutes of City Council, 1993-1995 (3f.)

Box 14
Minutes of City Council, Official, 1992-96 (43f)

Box 15
Minutes of City Council, 1/16/1996-9/22/97 (4f)

Box 16
Minutes of City Council, 10/6/97-9/7/1999 (6f)

Box 17
Minutes of City Council, 9/20/1999 - June 2003 (23f)

Series 3. Annual Reports

Box 1
Annual Reports, 1897, 1915-19, 1926-31, 1935-37, 1982-84 (23v., 1f)

Goodrich Room Case 2, Drawer 5
Annual Reports, 1900, 1903-14, 1921, 1947-48, 1950-55

Series 4. Ordinances

Box 1

Box 2
Original ordinances, 1893-1957; Numerical List of Ordinances, 1931-1957, #89-#585; Compiled Ordinances, 1947 (6v., 2f)
Subgroup I. City Council (cont.)

Series 4. Ordinances (cont.)

Box 3
Numerical List of Ordinances (1-650) and Resolutions (280-612); Newspaper Clippings related to Ordinances, 1907-1917; Original ordinances, #1-1299, 4/5/1957 - 8/30/1977 (45f)

Box 4
Original ordinances, #1300-1835, 8/30/1977 - 12/18/1984; #85/1-91/100, 1/7/1985 - 12/16/1991 (65f)

Box 5
Codified ordinances, 1957, 1964

Box 6
Codified ordinances, replacement pages, 1998-2002 (5f)
Ordinances 92-1 thru 93-60 (Acc. 1998/009) (8f)

Box 7
Ordinances 93-61 thru 96-115 (Acc. 1998/009) (11f)
Ordinances 00-109, 00-111, 00-112
Ordinance, 2002

Box 8-9
Codified ordinances, replacement pages, 2004-08


Series 5. Resolutions

Box 1
City Council Resolutions, 1903-23, 1931-96 (Acc. 1998/009) (3v. 29f.)

Series 6. Proclamations

Box 1 (cont.)
City Council Proclamations, 1972-77
Subgroup I. City Council (cont.)

Series 7. Budgets

Box 1
Budget summaries and requests, 1970

Series 8. Correspondence

Box 1
Correspondence sent and received, 1896-8, 1957 (2f.)

Box 2
Correspondence sent and received, 1969-77 (8f.)

Series 9. Petitions

Box 1
Petitions to City Council, 1895

Series 10. Subject Files

Box 1
Chamber of Commerce, 1999
Citizens Committee for Support of the Income Tax, 1967-68
City Council Subject files, 1967-80 (4f.)
Main Street Connections - Oberlin, Ohio: An undiscovered jewel of culture, architecture, history, and charm! 1998 (1v)
Oberlin-Pittsfield Area: Design Concepts and Standards, 2004
Open Space and Conservation Commission, 1973-80
Public Library Board, 1966-79

Subgroup II. City Manager/Mayor

Series 1. Correspondence

Box 1
Correspondence sent and received, 1967-78 (11f.)
Subgroup II. City Manager/Mayor (cont.)

Series 2. Reports to City Council (cont.)

Box 1
Reports and Memos to City Council, 2/72 - 12/19/86 (15f.)

Box 2
Reports and Memos to City Council, 1/2/87 - 1/3/89 (4f.)

Box 3
Reports and Memos to City Council, 1/6/89 - 12/17/90 (4f.)

Series 3. Budget Messages

Box 1
Annual Budget Report, 1992
Budget Message, 1970

Series 4. Speeches

Box 1 (cont.)
Speeches of City Manager, 1965-73

Series 5. Newspaper Columns

Box 1 (cont.)
Newspapers columns of City Managers, 1975-6, 1980-1 (2f.)

Series 6. Directories

Box 1 (cont.)
City Managers’ directories: Includes lists of city employees, and the membership lists of community groups and clubs 1970-77 (3f.)

Series 7. Subject Files

Box 1
Subject files of office of City Manager (41f.)

Series 8. Office of Mayor

Box 1 (phase box)
Mayor’s Court Civil Dockets, 1856-1883 (1v)
Subgroup II. City Manager/Mayor (cont.)

Series 4. Office of Mayor (cont.)

Box 2 (phase box)
Mayor's Criminal Dockets, 1886-1890 (1v)

Box 3 (phase box)
Mayor's Criminal Dockets, 1890-1894 (1v)

Box 4 (phase box)
Mayor's Criminal Dockets, 1894-1897 (1v)

Subgroup III. City Clerk

Series 1. Correspondence

Box 1
Correspondence, 1966-76 (3f.)

Series 2. Elections

Box 1
Election, 1871-76, 1912, 1971-7 (1f., 1v., 50 oversize sheets)

Series 3. Birth Records

Box 1
Birth Records, 1904-1908, 1919-1921, n. d. (2v.)
Birth Certificates, 1907

Series 4. Disease Records

Box 1 (cont.)
Disease records, 1919-24 (1v.)

Series 5. Building Permits

Box 1
Building permits, 1936-54, 1959-72 (19f.)
Subgroup III. City Clerk (cont.)

Series 6. Contracts

Box 1
Contracts, 1888, 1914, 1920-5 1975-6 (2f.)

Series 7. Financial records

Box 1 (cont.)
Clerk's financial records, 1935-47

Series 8. Legal Documents

Box 1
Legal Documents, 1858 - 1909, 1933, 1950 (1v., 2f.)

Series 9. Bonds and Acquisition Notes

Box 1
Bonds and Acquisition Notes, 1971-72, 1975-77 (12f.)

Series 10. Oaths and Bonds

Box 1 (cont.)
Oaths and bonds of City Officials, 1909-21 (1v.)

Series 11. Clerk's Balance Sheets

Oversize:
Clerk's balance sheets, 1904-06 (1v.: 19x24x2)

Series 12. Scrapbook

Box 1 Oversize
Scrapbook compiled by City Clerk: Newspaper clippings, 1987-93

Series 13. Chattel Mortgages
[Moved from Oberlin Community Misc. August 2001]

Box 1
Chattel Mortgages, 1878-85 (2v)

Series 14. Board of Health Register of Deaths, 1888-1908 (1v)
[bound volume on shelf]
Subgroup IV. City Treasurer

Series 1. Ledgers

Box 1
Ledgers, 1877-95 (2v., 1f.)

Box 2
Cash Books, 1883-9, 1912-41 (5v.)

Box 3
Cash Journal, 1912-25 (1v.)

Series 2. Real Estate Valuations and Tax Assessments

Box 1
Real Estate Valuations, 1910, 1915-16

Box 2
Oversize: Tax Assessments, 1906-07 (1v., 1f.)

Subgroup V. City Auditor

Series 1. Financial Statements

Box 1
Monthly financial statements, 1969-71, 1980-81 (2f.)
Yearly financial statements, 1995-98

Series 2. Bonds and Notes

Box 1 (cont.)
Bonds and Notes, 1971-72 (2f.)

Box 2
Bonds and Notes, 1972-78 (12f.)

Subgroup VI. City Solicitor

Series 1. Case Files

Box 1
Case Files, 1970
Subgroup VII. Water Works

Series 1. Minutes

Box 1
Minutes, 1886-1925 (4v.)

Series 2. Ledgers

Ledgers of meter readings and financial accounts, 1886-1907 (3v.)

Ledger of meter readings, 1888-91 (1v.)

Box 2
Ledger of receipts, 1888-96 (1v.)

Series 3. Sewer Specifications and Water Works Reports

Box 1

Box 2
Reports of Commission to examine Oberlin Water Works, 1915 (4f.)
Treatment Plant Improvements, 1981, and Rates, 1959

Subgroup VIII. Public Works/City Engineer

Series 1. Correspondence

Box 1
Correspondence 1963-72 (3f.)

Series 2. Case Files

Box 1 (cont.)
One Case File: WWTP Hydro Clear Protest, 1973

Series 3. Personnel Files

Box 1 (cont.)
Personnel files, 1977 (3f.) (some restricted)
Subgroup VIII. Public Works/City Engineer (cont.)

Series 4. Bids, Contracts and Specifications

Box 1
Brick Pavement Specifications, 1895, c. 1900 [acc. 2001/94]
Bids, Contracts and Specs, 1954, 1956, 1959-60, 1976-7 (23f.)

Series 5. Subject Files

Box 1
Subject files, 1970-77 (17f.) - see series descriptions for list

Oversize
Street Grades of Oberlin, 1908 (1v.: 22x14x1.5)

Series 6. Westwood Cemetery
[Moved from 31/3 - Oberlin Community - Miscellaneous, Aug. 2001]

Box 1
Oberlin Cemetery Association, 1861-1912 (3f)
Westwood Cemetery, 1955-70 (5f)

Subgroup IX. Police Department

Series 1. Records of Reports

Box 1
Summary Reports for 1941-2, 1969-72 (1v., 1f.)

Series 2. Reports

Box 1 (cont.)
Accident reports, Cases, 1970-75 (2f.) *Restricted
Demonstrations anti-SDS, 1969 [1997/141] - see also photos - *Restricted

Series 3. Memos

Box 1 (cont.)
Memos, 1973

Series 4. Log Books

Box 1 (cont.)
Record of Individuals Fingerprinted, 1962-1975 (1 vol.)
Subgroup IX. Police Department (cont.)

Series 5. Photos

Box 2
Demonstrations anti-SDS [1997/141] *Restricted (2f)
Miscellaneous Photographs, 1969, n.d.

Series 6. Personnel

Box 1 (cont.)
Examinations, 1979, *Restricted
Police Chief search, 1976 (2f.) *Restricted

Subgroup X. Fire Department

Series 1. Empire Hook and Ladder Company

Box 1
Empire Hook and Ladder Co., 1875-86 (2v.)

Series 2. Hose Co. #1

Box 1 (cont.)
Hose Co. #1, 1894-1909 (2v.)

Series 3. Lorain Engine Co. #1

Box 1 (cont.)
Lorain Engine Co. #1, 1866 (1v.)

Series 4. Oberlin Fire Department

Box 1 (cont.)
Oberlin Fire Department, 1880-1978 (3v., 5f.)
Newspaper Clippings, 1953, 1956, c. 1960s, c. 1970s
Subgroup XI. Oberlin Municipal Light and Power Systems

Series 1. Correspondence

Box 1
City Manager, 1980
Ohio Edison, 1970-71, c.1973-79

Series 2. Public Utilities Commission

Box 1 (cont.)
Minutes, 1992-98

Series 3. Subject Files

Box 1 (cont.)
Agreements and Contracts, n.d.
Bike Trail, 1988
Carnegie Library Electrical Plans, 1984-86
Contract Documents -- Forms for Bids
Electric Fund Report, 1957
Light Plant: Future Status
Lorain County Airport -- Electric Service, 1985-86
Meter Reading Service Proposals, 1986-87, 1989-90
Misc. Documents, Maps, 1980s

Box 2
Municipal Gas Service -- Feasibility Studies, 1984-86
Ohio Edison -- Ordinance, 1970
Poston Power Proposition -- AmpOhio
Servus Centers at Oberlin, n.d.
Utility Pole Survey & License Agreement, 1971-85
Subgroup XI. Oberlin Municipal Light and Power Systems (cont.)

Series 4. Accession 2011/080

Box 1
Oberlin Municipal Light and Power System, general information packet, 1969
Economic Survey and Recommendations for Oberlin Municipal Light and Power System, 1969
Purchase Power Study for the City of Oberlin, OH, by Glaus, Pyle, Burns and Dehaven, Inc., 1980-81
Project Financing, 1989
Transcript of meeting re: the Municipal Light Plant, 1941
Downtown Oberlin Improvement Plan, Lorain County Regional Planning Commission, 1981
Ohio Edison Company Power Supply Facilities in Oberlin Area, 1955-56
Oberlin Municipal Light and Power System Open House program, May 27, 1959
Photos, 14 prints and copy printed images, 2002 and n.d.
Oberlin Municipal Light and Power Plant Mortgage, 1935
Oberlin Collect Student Housing Project, 2003 (2 f)

Box 2
Electrical Records ledger for the city of Oberlin, c. 1993-95
Electrical Records ledger for the greater rural area, c. 1993-95

Box 3
City of Oberlin, Ohio Rate Study, January 1975
City of Oberlin, Ohio Report on Electric Distribution System Study, April 1955
City of Oberlin, Ohio Study and Report of Electrical Generating System, August 1979
City of Oberlin, Ohio Study and Report of Electrical Distribution System, May 1975
Correspondence-Welty, Deeter and Wiechel, 1975
Kettering Science Building Energy Consumption, 1997
King Building Energy Consumption, 1997-98
Metro Parks Pool Project, 2000-02

Box 4
Oberlin Aquatic Facility, 1999
Oberlin College Co-Gen, 1997
Science Facility Plans, c. 1999-2000
Transcript of Meeting regarding the Municipal Light Plant, Oberlin, 1941
Subgroup XII.  Code Administrator/EEO-AA Officer

Series 1.  Correspondence

Box 1
Correspondence, 1970, 1972-77 (10f.)

Series 2.  Building Permits

Box 1 (cont.)
Building permits, 1960-67, 1970-72 (2f.)

Series 3.  Housing Inspection Records

Box 1 (cont.)
Records and Correspondence (4f.)

Series 4.  Weed and Grass Control

Box 1 (cont.)
Weed and Grass Control records, 1975-6 (16f)

Subgroup XIII.  Grounds Director

[No records received to date]

Subgroup XIV.  Director of Community Development

Series 1.  Gillespie, William - Personal

Box 1
William Gillespie's career, 1972, 1974

Series 2.  Correspondence

Box 1 (cont.)
Correspondence, Memos, Speeches, 1971-74, 1982-84 (17f.)

Series 3.  Subject Files

Box 1 (cont.)
Subject files, Cobb Project - Lisnick property, 1971-4 (16f.)

Box 2
Subject files, Mandatory Land Dedication-Sewer Info. (14f.)
Subgroup XIV. Director of Community Development (cont.)

Series 4. Publications

Box 2 (cont.)
Publications, n.d.

Subgroup XV. Boards, Committees, and Commissions

Series 1. Board of Commerce, 1895-1918 (1 v., 2f.)
See RG 31/3

Series 2. Civil Service Commission

Box 1 (cont.)
Subseries 3: Annual Reports, 1952, 1958-65 (3 f.)
Subseries 6: Subject Files, 1954-70, 1994-95, n.d. (5 f.)

Series 3. Clean City Committee

Box 1
Memos, notices, 1971

Series 4. Committee of Lamps

Box 1 (cont.)
Letters, 1887
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 5. Firemen's Relief and Pension Board

Box 1 (cont.)
Minutes and Correspondence, 1940-62

Series 6. Historic Preservation Commission

Box 1

Subseries 1. Annual Reports, 1981-82

Subseries 2. Minutes, 1975, 1981-82, 1984-96 (9f.)

Box 2

Subseries 3. Correspondence, 1973-96 (14 f.)

Box 3


Correspondence, 1981-89
Financial Records, c. 1980s
History Questionnaire, 1983
Interview Records and Transcripts, c. 1980s
Members, Lists of, 1978-87
Minutes, 1981-86
Project Guidelines and Release Forms, c. 1980s


Box 4
Alternative Development Proposals, 1990
Architectural Assessment, 1998
Articles, 1989-90
Correspondence, 1989-90 (2f.)
Miscellaneous Notes, 1989-90
Roundhouse, Miscellaneous Drawings of, c. 1989-90


Box 5
Roundhouse, Prints and Negatives, 1989-90
Wright House, Elm Street, n.d.
Subgroup XV. Boards, Committees, and Commissions (cont.)
Series 6. Historic Preservation Commission (cont.)

Subseries 8. Subject Files, 1975-96

Box 6
Historic Preservation Commission Members, Lists of, c. 1980s-1990s
Internships, 1993-96
Lighting, 1981
Miscellaneous Information Related to the Tenure of Roland Baumann as Chair, 1990
National Register of Historic Places, 1977-78
Oberlin Film Project, 1982
Oberlin Historic Buildings, Lists of, c. 1970s
Ohio Historic Inventory Forms (filled in), 1975-77

Series 7. Hospital Board

Box 1
Minutes, letter, 1969-74 (4f.)

Series 8. Housing Renewal Commission

Box 1 (cont.)

Subseries 2. Correspondence, 1962-73, 1975-87, 1990 (3 f.)

Subseries 3. Case Files, 1967-80
115 North Pleasant, 1967-68
Carson Roofing Complaint, 1980
Dawson, Cleo, 1978-79
Holodnick, William, 1977
Martin, Ladd, 1980
Squires, Eugene, 1973-75

Housing Advisory Committee Roster, n. d.
Lawn Care Contest, n. d.
Members, Lists of, 1975, 1986
Miscellaneous Notes, n. d.
Oberlin Rental Housing Market Survey, n. d.
Public Housing Goals, n. d.
Report to City Council, 1970
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 9. Human Relations Commission
(Some Files Restricted Due to Confidential Information)

Box 1

Subseries 1. Annual Reports, 1971-1972


Subseries 3. Correspondence, 1970-95, n. d. (15 f.)

(*Restricted*)

Box 1 (cont.)

Index of Case Files
Individual files, arranged alphabetically (61 f.)
Miscellaneous Files, notes relating to

Subseries 5. Subcommittee Files, ca. 1970s-90s

Box 1 (cont.)

Equal Opportunity Committee, 1982
Health Subcommittee
Juveniles and Youth Subcommittee
Police-Community Relations Subcommittee
Schools Subcommittee
Subcommittee Members, Lists of
Subcommittees, Reports of


Box 1 (cont.)

Affidavits, 1977, 1984
City Manager search, 1971
Clean Indoor Air Ordinance--Draft, 1990
Committee Members, list of, 1970, 1989
Equal Employment Opportunity Ordinance, Drafts, 1974
Equal Housing Opportunity Conference, 1983
Fair Housing Ordinance, Revisions, 1973
Fair Housing Workshop, n. d.
Formation of Human Rights Commission, 1970
Guidelines and forms, 1970-1995
“The Holocaust” essay contest (includes essays), 1978
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 9. Human Relations Commission (cont.)


Box 1 (cont.)
- Minority Business Enterprise Program, 1987
- Oberlin Survey, n. d.
- Ordinance, Establishment of Human Relations Commission, 1910 (copy)
- Race relations survey, n. d.
- “Roots” essay contest (includes essays), 1977
- Sellew Housing Fund, 1971-72
- Utility Deposit Ordinance Research Findings, c. 1982-83


Box 1 (cont.)

Series 10. New Communities Committee

Box 1
- Memos, letters, membership list 1971-3 (2f.)

Series 11. Oberlin Housing Committee

Box 1 (cont.)
- Reports, minutes, financial, 1958-63 (7f.)
  (Map of Oberlin indicating race of residents moved to SG. XVII, Series 4)

Series 12. Open Space Commission

Box 1 (cont.)
- Membership, 1987-92

Series 13. Planning Commission

Box 1

Subseries 1. Minutes, 1956-59, 1965-95 (36 f.)

Box 2

Subseries 2. Correspondence, 1956, 1964-83, 1985-94 (33f.)
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 13. Planning Commission (cont.)

Box 3

Subseries 3. Public Hearings, 1973-76

Allen Art Museum, 1975
Brooks, 1975
Cobb Subdivision, 1975
Day Care Center Parking Lot (Oberlin Early Childhood Center), 1975
Demby Parking, 1973-76
Diamond Subdivision, 1974
Grey Gables, 1976

Box 4

Subseries 4. Inquiries, Reports, and Studies, 1957-80, 2004

“Comprehensive Plan--Education Component,” ca. 1969
“Comprehensive Plan Update 2004”
Detergents, 1971
Flood Insurance Study, 1979
Flood plain report and maps, 1970, 1975
Inventory of Ohio Soils--Lorain County, 1972
Major Thoroughfare Plan, 1961
Neighborhood Analysis Study, 1960-1970 (2 f.)
Oberlin Central District Study (Gruen Plan), 1957
“Oberlin Women’s Service Work Center,” 1973
“Plan for Oberlin,” 1970 (spiral and loose)
School for Black Re-Identification (Shule Ya Kujitambua), 1973
Street Tree Survey & Recommendations, ca. 1970s
Survey and Planning Application for the Plum Creek-South Redevelopment Area, Oberlin, Ohio: submitted to the Dept. of Housing and Urban Development by the City of Oberlin, ca. 1969
Transportation Studies, 1970, 1973 (2 f.)
“Vocational School Sewer,” 1970-71
“Water Pollution/Wastewater Treatment Plant,” 1968-71

Box 5

Subseries 5. News clippings, 1957-59, late 1960s, early 1970s

Primarily about the work of the Planning Commission and the Gruen Plan
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 13. Planning Commission


Annexation, 1968-73
Bikeways (map of bike paths around Oberlin), 1969
Clark Property, E. Lorain Street, 1972-73
Commercial Property (correspondence, maps, statistics regarding commercial property), 1969, 1973-74
Day Care, ca. 1971
Deed Transfers, 1968
Demographic Information, Oberlin, 1969-71
Employment Questionnaire (blank), n. d.
Environmental Assessment, n. d.
Food-Plex, 1973
Game Farms, n. d.
The Gashouse Gazette, 1990
Long Range Planning Committee (members, minutes and agendas), 1979, n.d.
Meeting Dates, Lists of, 1977-84, 87-89
Miscellaneous Lorain County maps (found loose in files)
Oberlin Land Use (maps, plan, inventory), 1962-66

Box 6
Open Space Advisory Commission Minutes, 1969
Plumbing Code Committee, 1956
Proposed Shopping Center, 1973
Public Utilities Report, 1970
Residential Property (information and correspondence regarding subdivisions, procedures, maps), 1969, 1971, 1973 (6 f.)
701 Planning Grant (correspondence, contract, reports, and 1968 resume and biography of Gail Ornstein, resident planner), 1968 (4 f.)
Taxation, City of Oberlin and Lorain County, 1965-72
Texaco Station, 1974
Zoning Map Ordinance (167 South Pleasant), 2006-07
Zoning Reviews, 1993

Series 14. Public Arts Committee

Box 1
Correspondence, memos, 1965-8
Subgroup XV.  Boards, Committees, and Commissions (cont.)

Series 15.  Public Utilities Commission

Box 1 (cont.)
Correspondence, 1979-90, 1992 (2 f.)
Recommendations to City Council, 1979

Series 16.  Records Commission

Box 1 (cont.)
Ordinance of Creation, 1980

Series 17.  Recreation Commission

Box 1 (cont.)

Subseries 1.  Minutes, 1980-91, 1993 (16f)
Subseries 2.  Correspondence and Misc. info., 1966-1979, 1980-93 (12f.)
Subseries 4.  Building use permits, 1984
Subseries 5.  Program Files, 1975-9 (3f.)

Series 18.  Tree Committee

Box 1 (cont.)
Minutes, list of members, 1956 (2f.)
Report of Tree Committee, RE: Dutch Elm Disease, 1 April, 1963

Series 19.  Zoning Board of Appeals

Box 1 (cont.)

Subseries 1.  Minutes, 1935-55, 1956-61, 1971 (9f.)
Subseries 2.  Correspondence, 1973
Subseries 3.  Appeals Cases, 1971-3 (2f.)

Series 20.  Oberlin Community Improvement Corporation

Box 1

Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 20. Oberlin Community Improvement Corporation (cont.)

Box 2

Subseries 3. Correspondence, 1960s, 1972-73, 1976-93
(16 f.)

Box 3


Budgets, 1986-89
Financial Statements, 1979-91
Gilford Instrument Laboratories, Inc., 1978-80

Subseries 5. Subject Files, c. 1970s-1993

Advertising, 1989
Agreement Between Lorain County Regional Planning Commission and
Oberlin Community Improvement Corporation, 1981
Bicycle Path, 1986-88
Carrell, Jeptha, Miscellaneous Notes of, 1989, n. d.
(See also the Personal Papers of Jeptha Carrell, 30/251)
Economic Development Program, 1989
EXPO Lorain County, 1986
Facade Restoration Loan Program, 1987

Subseries 5. Subject Files, c. 1970s-1993 (cont.)

Box 4

Industrial Revenue Bonds
Inquiry Forms, n. d.
Meetings, Lists of, 1992
Miscellaneous Notes, c. 1980S
(includes Articles of Incorporation)
Oberlin Community Improvement Organization, Members, Lists of, 1970s-1993
Ohio National Guard
Opposition to Ohio House Bill 747 (Public Utilities), 1988
Publications, 1986
Retention/Expansion
Revolving Loan Fund, 1986-89
Three Year Work Plan, 1990
Video Project, 1986-87
Worthington Foods, 1988
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 21. Community Development Block Grant

Box 1

Subseries 1. Minutes, 1981-84

Subseries 2. Correspondence, 1975, 1979, 1982-85 (5f.)

Subseries 3. Downtown Oberlin Revitalization Project, 1984

Application, 1984
Correspondence, 1984
Grant Applications, 1983 - 84
Notes from Public Hearings, 1984

Subseries 4. Job Placement Program, 1984

Application, 1984
Correspondence, 1984, 1985 (3f)
Placements, Lists of, 1984
Proposal by Lorain County Vocational Center, 1984

Subseries 5. Sanitary Sewer Project, 1983

Application, 1983
Correspondence, 1983
Minutes, 1983


Correspondence, 1984-85
Applications, 1978
Housing Rehabilitation, Program Guidelines, 1983
Housing Rehabilitation, Recommendations for Contract, 1983
Water Tank, Correspondence, 1978-79
Water Tank, Pre-application, 1979

Box 2

Subseries 7. Water Main Improvements, 1983

Contract with the Department of Housing and Urban Development, 1983
Correspondence, 1983
Pre-construction Meeting Agenda, 1983
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 21. Community Development Block Grant (cont.)

Box 2 (cont.)

Subseries 8. Complaint Files, 1982-84

Bozsoki Builders, 1982
Kingsman Dispute, 1983-84
Lumpkin Builders, 1982
Nor-Con, 1982

Subseries 9. Subject Files, 1980-86

Audits, 1981-86
Childers Construction Contract, 1986
Lorain County Economic Development Committee, 1980

Series 22. Library Board of Trustees, 1969-88

Box 1

Subseries 1. Minutes, 1982-87 (2f)

Subseries 2. Correspondence, 1976-88

Subseries 3. Subject Files
Financial Information, 1980-81
Members, Lists of, 1982-85
“A Statement of Policy for the Oberlin Public Library,” 1969

Series 23. Miscellaneous Boards, Committees, and Commissions

Box 1

Ad-Hoc Americans with Disabilities Act Committee, 1992
Ad-Hoc Can Ban Committee, 1983-85 (2 f.)
Ad-Hoc Park Review Committee, 1986
Bicentennial Commission, 1986-88 (3 f.)
Cable Communications Ad-Hoc Committee, 1982
Census (various committees), 1970s-80s (3 f.)
Citizens Cable Advisory Committee, 1982-1992, n. d. (7 f.)
Community Relations Committee, 1964 (copy)
Downtown Merchant Commission, 1983-85
Downtown Commission, 1992-93 (2 f.)
Manor Real Estate Co., 1959-61 (1 f.)
Minority Business Enterprise Program, 1986-95 (12 f.)
Mosquito Control Committee, 1984-87
Subgroup XV. Boards, Committees, and Commissions (cont.)

Series 23. Miscellaneous Boards, Committees, and Commissions (cont.)

Box 1 (cont.)
Oberlin Cycling Club, 1982-83
Oberlin Early Childhood Center, 1972-81 (6 f.)
Police Station Advisory Committee, 1984-87 (2 f.)
Pool Committee, 1966, 1990-95 (4f.)
Senior Citizens Advisory Committee, 1984
Sesquicentennial Committee, 1980-83 (5f.)
Sidewalk Project
Solid Waste Task Force, 1989-93 (3 f.)

Box 2
Strategic Planning Committee, 1989-92, n. d. (11f., 1 vol.)
Westervelt Preservation Committee, 1973-80, (4 f.)
Youth Task Force, 1980-81 (5 f.)

Series 24. Oberlin Board of Health

Box 1
Abatement, Articles 1909-12
Minutes, Ordinances, 1893-1910 (2v contained in 1f)

Series 25. Oberlin Pool Committee (Ad-Hoc Council Pool Committee)

Box 1
Correspondence, 1993-96, 1999 (4f)
Crane Pool, 1994-95
Fund Raising, 2000
Grand Proposal, 1994
History of the Pool Campaign, 1999
Land Appraisal, 1993
Levy Committee, 1999
List of Committee Members, 1995-96
Minutes of Meetings, 1995-96
Proposal to build a Swimming Facility, 1988, 1994-95 (3v contained in 1f)
Public Endorsements of the Proposal Pool, 1995
Reports, Articles, RE: Recreation, 1991-92 (2f)
Site Plan, drawings 1995-96, 1999 (2f)
Survey of Community, 1996-97, 1999
Photographs, 1999
Subgroup XV. Boards, Committees, and Commissions (cont.)

Box 1


Subgroup XVI. Special Projects

Box 1

Series 1. Kids City Oberlin/Elyria, 1999 (2 v)

Subgroup XVII. Visual Materials

Series 1. Photographs (see also within various series)

Box 1 (pamphlet box)

Transparencies of proposals for improvement of rear facades of city buildings, ca. 1960s [2010/063]

Series 2. Ephemera

Case I, Drawer 25

Poster, Fair Housing, n.d. 14.5" x 11". [2010/047]

Series 3. Architectural Records

Box T1

Waterworks (blueprints) [2010/047]:


Gordon and Maxwell Co., n.d. Foundation Plan. 23 ¼ x 21 ½".

Designer not indicated, 1875, 1882-1885, n.d. Specifications for Steam-powered pump. 34 sheets (see accession record).


Newark Filtering Company, Newark, NY, 3-22-1882. Plan and Elevation of 2-10' Filter Showing Pipe Connections for Waterworks, Charlestown, West VA. 23 x 29".

Designer not indicated, 1915 (approved July 1915). Oberlin Waterworks Reservoir Addition, 26 x 36".
Subgroup XVII. Visual Materials (cont.)

Series 3. Architectural Records (cont.)

Box T1
Oberlin Public Housing, Lorain Metropolitan Housing Authority, Meathe and Kessler, Architects (blueprints), 1964-65. 2 sheets: 23 ½ x 36”. [2010/047]

Box T2
Downtown Oberlin Improvement Plan (vellum), Ernie Kovacs for the Lorain County Regional Planning Commission, July 1981. 2 copies: 36 x 42; 36 x 54”. [2010/047]

Case 1, Drawer 10
Railroad Station Grounds at Oberlin, Ohio (blueprint, fragment), encapsulated, n.d. 13 x 21”. [2010/047]

Case 1, Drawer 21
City Hall, proposal sketch (pencil on board), Herk Visnapuu and Robert C. Gaede, Associated Architects, August 1961. 21 ½ x 31 ½”. [2010/047]
Public Housing on Vine Street, color presentation drawing on board, n.d. 19 x 29 ¾”. [2010/047]

Case 1, Drawer 25
City Hall, Preliminary Study, Additions to, Scott Kluth, Schaefer & Associates (sepia print, encapsulated), 1969. 23 ½ x 22. [2010/047]
Gilford Residence, Ulrich Engler, Alvah F. Seibert, Reg. Architects, 5-2-1966 and 5-8-1966. Residence for Mr. and Mrs. Saul B. Gilford, Edgemeer Place, Oberlin, OH. Blueprints, 24 x 36” (7 sheets). [2010/047]
Subgroup XVII. Visual Materials (cont.)

Series 4. Maps [2010/047]

Box T2
Oberlin Street System Plan (blueline), 1956.  36 x 51”.
Oberlin Bike Path (vellum), 1985.  40 ½ x 49”.

Box T3
Westwood Cemetery, 1946-47, n.d. (7)
  Section A, 12-22-1947 (blueline with pencil, ink).  27 ½ x 38”.
  Section B, 10-28-1946 (blueline with pencil, ink).  29 ¼ x 39”.
  Section B, n.d. (blueline with pencil, ink).  30 x 39”.
  Section C, 10-1946 (blueline with pencil, ink).  29 ¼ x 39 ½”.
  Section D, 11-1946 (blueline with pencil, ink).  29 ½ x 38”.
  Section E, 10-1946 (blueline with pencil, ink).  29 ¼ x 39 ½”.
  Section E, n.d. (graph paper with colored pencil, ink).  24 x 23”.

Flat Box 1
Westwood Cemetery, ca. 1864.  10” x 15”.  34 pages.

Case 1, Drawer 25
Evenchik Apartments, Survey & Topo Map, Laundon, Huffman, Simon, Reg.
  Surveyors, 1969 (blueline).  36 x 24”.
  (See also RG 53 Architectural Records: Apartments, Oberlin)
Plumb Creek South, Urban Renewal Area, Land Use and Building Conditions
  Map, n.d. (ink & marker on vellum paper; encapsulated).  24 x 36”.
Westwood Cemetery, Section E, n.d. (graph paper with crayon, ink;
  encapsulated).  24 x 23”.
City of Oberlin, Visnapuu & Gaede, Architects & Planners, ca. 1950s (ink
  on paper).  2 copies: 8 ½ x 11” and 15 x 24” (encapsulated).
Oberlin and Vicinity, Visnapuu & Gaede, Architects & Planners, ca. 1950s (ink on
  paper).  17 x 20 ½”.
City of Oberlin, Office of the City Engineer, n.d. Blueline with colored crayon to
  indicate race of residence for the Report to the Commission on Race and
  Housing by Davis McEntire, n.d.  14 ½ x 22 3/8”. Transferred from SG.
XV. Boards, Committees, and Commissions, Series 11. Oberlin Housing
  Committee, Box 1, folder title “Highlights ‘Residence and Race’.”