

**EMIL C. DANENBERG PRESIDENTIAL PAPERS**

**INVENTORY**

**Series I. Annual Reports, 1974-83**

**Subseries 1. Annual Reports and Memoranda to the Board, 1975-83**

Box 1

Annual reports of the President to the Board, (ms. drafts) 1978, 1979 (2f)  
President's memoranda to the Board, 1975-83 (2f)  
Interoffice memoranda (on Trustee matters), 1980

**Subseries 2. Annual Reports received by the President, 1974-83**

Box 1

Annual reports, 1974-83 (8f)

**Series II. Appointment Books, 1975-81**

Box 1

Appointment Books, 1975-81 (12 vols.)

**Series III. President's Cabinet and Council Files, 1974-81**

Box 1

President's Cabinet (minutes, memoranda), 1974-75  
President's Council (minutes, memoranda), 1975-78  
President's Staff (memoranda), 1977-83 (2f)  
President's Weekend, records of, 1976-81 (3f)

**Series IV. Budgetary Records, 1974-83**

Box 1

Budgetary Records (College), 1974-76 (6f)

Box 2

Budgetary Records (College), 1977-83 (6f)

Box 3

Budgetary Records (President's Fund), 1970-83 (5f)

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series V. Correspondence, 1970-83

Box 1

"A" general--"B" general (14f)

Box 2

Bahlke--"C" general (19f)

Box 3

Campbell--Culler (16f)

Box 4

"D" general (3f)

Box 5

Danenberg, Emil C. (letters of reference), A--Z (2f)

Danenberg, Emil C., general (2f)

Box 6

Davis--Epstein (16f)

Box 7

"F" general--Fulk (14f)

Box 8

"G" general--Gurney (10f)

Box 9

"H" general (8f)

Box 10

Harrar--"I" general (10f)

Box 11

"J" general--"K" general (8f)

Box 12

Karpatkin--Low (14f)

Box 13

"M" general (5f)

Box 14

McCandless--Newberg (20f)

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series V. Correspondence, 1970-83 (cont.)

Box 15

Oi--Price (14f)

Box 16

"R" general--Rudman (11f)

Box 17

"S" general (7f)

Box 18

St. Germain--Sutherland (28f)

Box 19

"T" general--"V" general (12f)

Box 20

"W" general--Wheeler (15f)

Box 21

Williams--Zimmerman (10f)

### Series VI. Files Relating to Academic Departments, Programs, and Administrative Offices, 1962, 1967-83

#### Subseries 1. Academic Departments and Programs, 1962, 1967-83

Box 1

African Summer Program--Judaic and Near Eastern Studies, 1962-83 (36f)

Box 2

Mathematics Dept.--Physical Education Dept., 1970-80 (8f)

Box 3

Psychology Department--Women's History Project, 1970-83 (7f)

Box 4

Various academic programs, 1970-83 (19f)

**EMIL C. DANENBERG PRESIDENTIAL PAPERS**

**Series VI. Files Relating to Academic Departments, Programs, and Administrative Offices, 1962, 1967-83 (cont.)**

**Subseries 2. Administrative Offices, 1965-83**

Box 5

Admissions Office--Computing Center, 1970-83 (29f)

Box 6

Controller--Developmental Services, 1965-83 (19f)

Box 7

Financial Aid--Treasurer, 1971-83 (23f)

**Series VII. Board of Trustees and General Faculty Committee Files, 1974-83**

**Subseries 1. Board of Trustees Committee Files**

Box 1

Admissions & Financial Aid, 1981-82  
Audit Committee (reports by Arthur Andersen), 1971-82 (2f)  
Budget and Finance Committee, 1975-83  
Buildings and Grounds, 1978-83  
By-Laws, 1974-76  
College Investment Advisory Committee (South Africa), 1971-83 (3f)  
Honorary Degrees, 1975-81 (14f)

Box 2

Investment Committee, 1976-83 (7f)

Box 3

Long-Range Planning Committee, 1976-78 (2f)  
Minorities Trustees Conference Committee, 1974-76  
Salary Policy Review Committee, 1979 (2f)  
Trustee-Faculty Conference Committee, 1974-76  
Trustee-Women Conference Committee, 1974-76

Box 4

Miscellaneous supporting documentation, 1978, 1981 (2f)  
Survey of the Board of Trustees, 1978-81

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series VII. Board of Trustees and General Faculty Committee Files, 1974-83 (cont.)

#### Subseries 2. General Faculty Committee Files, 1969-83

Box 5

Affirmative Action Advisory Committee, 1977-1982 (9f)  
Interracial Relationships Committee, 1971-83 (31f)

Box 6

Learning Resources Committee--Winter Term committee, 1970-83 (14f)

Box 7

Various other faculty committees, 1969-83 (14f)

### Series VIII. Personnel Records, 1968-83

Box 1

Administrative and Professional Staff  
Miscellaneous files, 1974-80 (4f)  
Grievances, 1976-78 (2f)  
Leaves of absence, 1970-80 (2f)

Box 2

Personnel actions, 1975-76 (2f)  
Salary recommendations, 1969-77 (4f)

Box 3

Salary recommendations, 1977-82 (3f)

Box 3A

Salary recommendations, 1980-82 (2f)  
Administrative assembly  
Administrative assistants  
Administrative and professional staff – handbook  
Administrative and professional staff (2f)  
Administrative and professional staff – job classification – 1975

Box 4

General Faculty  
Grievance procedures, 1970-76 (3f)

EMIL C. DANENBERG PRESIDENTIAL PAPERS

**Series VIII. Personnel Records, 1968-83 (cont.)**

Box 5

General Faculty (cont.)

Grievances, records of, 1972-82 \*

Dippold, Diane, 1974-78 (7f)

Hekymara, Kuregiy, 1973-77

Box 6

Grievances, records of (cont.) \*

Mayes, Doris, 1973-80 (7f)

(See also Record Group 10, Conservatory of Music)

Smith, Tommie, 1972-78

Turner, Regina, 1979-82

Box 7

Personnel actions, 1975-82 (5f)

Box 8

Position allocation records, 1974-83 (2f)

Box 9

Retirement records, 1974-82 (6f)

Box 10

Salary information, 1972-81 (4f)

Box 11

Tenure, reports on, 1970-81 (2f)

Box 12

Search files (Faculty and A&PS), 1970-79 (9f)

Miscellaneous personnel records

Faculty evaluation procedures, 1972-76

Leaves (general), 1977-83

Maternity/paternity leave policies, 1972-82

Part-time faculty, 1979-83

Box 12A

Conservatory, dean search, 1975-76 (7f) \*

Applicants, administrative Action, 1975

Applicants, affirmative action, 1975

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series VIII. Personnel Records (cont.)

#### Box 13

Promotion policies, 1976-82  
Sexual harassment, policies on, 1979-82  
Tuition remission benefit, 1974-82 (2f)

#### Box 14

Inactive Faculty and Staff files, 1968-81 \*  
Alder--Gray

#### Box 15

Inactive Faculty and Staff files (cont.) \*  
Grdina--Myers

#### Box 16

Nelson—Zuses \*

\* Permission of the Archivist required.

### Series IX. Talks and Addresses of Emil C. Danenberg, 1975-81

#### Box 1

Talks (ms. drafts), 1975-81 (4f)

#### Box 2

Notes for talks (4 x 6 cards), 1975-81

#### Box 3

Talks (ms. drafts), 1975-76 (late accretion)

### Series X. External Organizations' Files, 1961-83

#### Box 1

American Association of Colleges for Teacher Education--  
Association of Independent Colleges and Universities of Ohio,  
1970-83 (19f)

#### Box 2

Great Lakes Colleges Association, 1972-83 (19f)

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series X. External Organizations' Files, 1961-83 (cont.)

Box 3

Independent Colleges Office--Northeastern Ohio College and University Consortium, 1975-83 (20f)

Box 4

Ohio Academy of Science--Ohio Board of Regents, 1961-81 (5f)

Box 5

Ohio College Association--Ohio College Library Center (OCLC), 1970-81 (9f)

Box 6

Ohio Foundation of Independent Colleges, 1966-83 (7f)

Box 7

Ohio Foundation of Independent Colleges, meeting and solicitation information--Ohio Public Interest Research Group (OPIRG), 1958-80 (9f)  
Ohio, misc., 1966-74

Box 8

Various external organizations, national and regional  
American Academy of Political and Social Science--  
EDUCOM (Interuniversity Communications Council), 1970-82 (16f)

Box 9

Health, Education & Welfare, U.S. Dept. of--  
United Way, 1970-83 (15f)

Box 10

Various external organizations, local  
Gilford Instruments--Oberlin Public Library, 1963, 1966-83 (8f)

### Series XI. Funds, Grants, and Foundation Files, 1962-83

#### Subseries 1. Faculty Grants, 1974-83

Box 1

Research status awards, 1974-81 (6f)  
Teaching grants, 1977-82 (5f)



## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series XI. Funds, Grants, and Foundation Files, 1962-83 (cont.)

#### Subseries 1. Faculty Grants, 1974-83 (cont.)

Box 2

Travel grants, 1960-83 (2f)

#### Subseries 2. Named Funds and Grant Files, 1962-83

Box 3

Boulanger (Lili) Memorial Fund--Mudd (Seeley G.) Fund, 1962-83 (18f)

Box 4

McCandless Curriculum Enrichment Grant--Tuition Advance Fund,  
1970-83 (9f)

Box 5

Atlantic-Richfield Foundation--Joyce Foundation, 1970-83 (21f)

Box 6

KROC Foundation--Luce Foundation, 1970-83 (14f)

#### Subseries 3. Foundation Files, 1969-83

Box 7

Lubrizol Foundation--Woodrow Wilson Nat. Fellowship Foundation,  
1969-83 (19f)

### Series XII. General Files, 1954, 1959-83

Box 1

Annuity rates, 1979

Buildings, administration of, 1976-82 (4f)

Buildings, various

Art--Wilder Hall, 1972-82 (30f)

Chess Tournament, 1975

China Trip, 1977-79

Chinese and other foreign visitors, 1971-75, 1977-80 (2f)

Cleveland Browns, 1977-82

Cleveland *Plain Dealer*, 1966-76

Colleges and universities, various

American University--Taiyuan Engineering Institute, 1959, 1961-83 (18f)

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series XII. General Files, 1954, 1959-83 (cont.)

#### Box 2

Commencement, 1975-82 (10f)  
Concerto winners (letters of congratulation), 1979-82  
"Crank File," 1975  
Distinguished Community Service Award, 1974-80 (4f)  
Draft, notes on, 1980  
Education amendments, 1980  
Education, miscellaneous, 1972-75  
Enrollment statistics (various sources), 1970-82 (2f)

#### Box 3

Heisman Club, 1979-82  
Honorary Societies  
    Phi Beta Kappa, 1960-83 (2f)  
    Pi Kappa Lambda, 1972-82 (2f)  
Investments--South Africa, 1977-80 (4f)  
    See also "Colleges and universities: Harvard," Box 1 above, and  
    "College Investment Advisory Committee", Box 2 above, and "South  
    Africa", Box 3 below)  
Local Options (liquor zoning in Oberlin), 1976  
Lorain County Regional Airport, 1972-82 (2f)  
Minority Recruitment, 1977-82 (5f)  
Musical groups  
    Cleveland Orchestra, 1975-76  
    New Cleveland Opera Company, 1979-80  
    New Hungarian Quartet, 1977-79  
    Rogeri Trio, 1981-82  
Name Files  
    Austin, Grace, 1982-83  
    Bakke, Allan (case of Univ. of California v. Bakke), 1977-78  
    Blodgett, Geoffrey, 1981  
    Chisolm, Shirley, 1974  
    Cornaro Piscopia, Elena Lucrezia (tercentenary), 1977  
    Finney, Charles Grandison (centenary of his death), 1975  
    Frank, H. Thomas (memorial to), 1981  
    Gertz, Jenny (donor), 1975  
    Jay, Mildred C. (donor), 1970-82  
    K'ung, H. H. (memorial project), 1978-83  
    Love, Donald (estate), 1975-76  
    McNaughton, William, 1975  
    Oberlin, John Frederick, (anniv. of his death), 1976  
    Peirce, Louis (lectureship), 1973-75

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series XII. General Files, 1954, 1959-83 (cont.)

#### Box 3 (cont.)

##### Name Files

Smith, Hilton A., 1976  
Smith, Kent Hale (donor), 1980  
Thomas, Katharine (donor), 1976-77  
Young-Hunter, Eva (donor), 1976

#### Box 4

Oberlin, city of, 1970-76  
Oberlin Early Childhood Center, 1974-76  
Oberlin Public Schools, 1971-76  
Oberlin College Employees Association, 1968-76  
Off-campus study (student leaves controversy), 1972-76  
Oral history project, 1976  
Organs, 1977-82 (2f)  
Organization charts for various colleges, 1977  
People to People Program, 1977-79  
People's Republic of China, 1976-78  
Pianos, 1976, 1979  
Professorships at Oberlin, c. 1981  
Retreats (administrative), 1981 (2f)  
Scholarship reports, 1974-78 (6f)  
Scholarships, named, 1961-80 (8f)  
Security, reports on, 1972-83 (3f)

#### Box 5

##### Student life: Miscellaneous Files

Assemblies, 1974-75  
Athletic policy, 1974-75  
Cohabitation policy, 1974-75 (2f)  
Community Board, 1976-83 (2f)  
Dormitories and program houses, 1975-80 (6f)  
Football, 1975  
Forensic Union, 1970-76  
Handicapped Students, policies on, 1974-79 (3f)  
Judicial charter, 1980  
Oberlin Review, 1959-77  
Orientation, 1971-82 (3f)  
Social Board (Jerry Garcia concert), 1976  
Student activity fee, 1973-76  
Student government, 1970-82 (3f)  
Student identification, 1980

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series XII. General Files, 1954, 1959-83 (cont.)

#### Box 5 (cont.)

##### Student life: Miscellaneous Files (cont.)

Student mailroom, 1978

Student organizations, 1954, 1966-67, 1976

Student personnel news, 1970-75

Student regulations, proposed changes in, 1977-82

Student services, 1978-82

Student union, 1970-76

Student discontent/protests, 1977-81; See also "Investments: South Africa", Box 3 above)

Student Fast For Peace (1968), records of FBI investigation of, 1975-76

Students, miscellaneous, 1970-82 (2f)

Underground Railroad rediscovery project, 1980 (2f)

##### Studies, surveys, and reports

Baccalaureate Sources of Ph.D.'s, 1976

Black alumni (Oberlin classes of 1972-78), survey of, 1981

Financial and educational trends in private higher education, 1974-80 (3f)

Humanities at Oberlin, 1977

Science at Oberlin, 1975-76

South Africa, Report of President's Advisory Group on, 1977-79 (2f)

#### Box 6

Tuition (undergraduate), 1970-83 (2f)

Veterans training (State of Ohio Dept. of Education), 1973-76

### Series XIII. Administrative Files of Acting President James L. Powell, 1977, 1981-83

#### Subseries 1. Annual Reports, 1981-83

##### Box 1

Annual Report of the Acting President, 1981, 1983 (2f)

Annual Reports received, 1981-82 (2f)

#### Subseries 2. Minutes, 1981-83

##### Box 1 (cont.)

President's Staff meetings, minutes of, 1981-83 (2f)

**EMIL C. DANENBERG PRESIDENTIAL PAPERS**

**Series XIII. Administrative Files of Acting President James L. Powell (cont.)**

**Subseries 3. Board of Trustees Files, 1982**

Box 2

Board of Trustees, records of meetings, 1982 (2f)

**Subseries 4. Committee Files, 1981-83**

Box 3

General Faculty Planning committee, 1982-83 (3f)

Honorary Degrees committee, 1981-82

Recruitment Strategy committee, 1982-83 (2f)

Tenure Procedures, committee to review, 1982-83

**Subseries 5. External Organizations' Files, 1982-83**

Box 4

American Council on Education--National Assoc. of Independent Colleges,  
1982 (3f)

Box 5

North Coast Athletic Conference--Oberlin Historical and Improvement  
Organization, 1982-83 (10f)

**Subseries 6. Foundation Files, 1977-83**

Box 6

Shell Companies Foundation--Alfred P. Sloan Foundation, 1977-83

Box 7

Sloan Foundation, grant proposals of various schools, Carleton College--  
Williams College, 1982

**Subseries 7. General Files, 1981-83**

Box 8

Alumni Association--Commencement, 1982-83 (9f)

Box 9

Computers--Fit-Trail, 1981-83 (11f)

Box 10

Landers, Ann--Winter Term Freshmen Seminars, 1981-83 (16f)

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series XIII. Administrative Files of Acting President James L. Powell (cont.)

#### Subseries 7. General Files, 1981-83 (cont.)

Box 11

Miscellaneous files of the Acting President  
Candidates, evaluations of, 1981-82  
Danenberg, Emil C., papers relating to  
Bulletins on Danenberg's health, 1981  
Correspondence (letters of Pres. Powell following the death of  
Danenberg), 1982  
Memorial service and concert programs, 1982-83  
Entertainment fund (President's office), 1982  
Geology 101, course materials for, 1982-83  
Publicity, 1983  
Reference letters for students and colleagues, 1982-83  
Speeches and talks, 1981-83 (2f)

### Series XIV. Non-Textual Records, ca. 1981, n.d.

Box 1 (Oversize)

Plaques, n.d. (RNG 20)

Case 1, drawer 22

Mounted photo and signature panel, ca. 1981

[Acc. 2010/037]

### Series XV. Personal Papers (Late Accretions), 1944, 1950, 1967, 1973, 1975, 1977-79, 1981-1982, n.d.

Box 1

Correspondence – Personal papers

[2005/057]

Olive Grabill Carr to Mary Ann and Emil Danenberg, 25 April 1979

Mary Dent Crisp to Mary Ann Danenberg, 1 June 1979

Mrs. Harriet Griswold to Emil and Mary Ann Danenberg, 30 May 1975

Rowena Jelliffe to Mary Ann Danenberg, 11 November 1975,

26 September 1977

William E. Stevenson to President Emil C. Danenberg, 25 April 1978

Verna Avery Still and William Grant Still to Emil and Mary Ann

Danenberg, February 1973; January 1975; clipping 9/75

## EMIL C. DANENBERG PRESIDENTIAL PAPERS

### Series XV. Personal Papers (Late Accretions) (cont.)

#### Box 1 (cont.)

Correspondence – Personal papers (cont.)

[2004/017]

Letters (copies) of recommendation for Emil C. Danenberg, 1944, n.d.

Letter (copy) from Beryl Rubenstein, 1950

Letters from John Kander, 1967, 1979

Unaccessioned

Letters, 1975, 1982

Letter drafts dictated by Emil C. Danenberg, 1981-82

### Series XVI. Board of Trustees Name Files, 1951-84

#### Box 1

Applicants, misc., 1974-76

Jelliffe, Dr. Russell, 1960-80

Mosher, Charles A., 1961-84

Philips, Jesse, 1960-83

Sawyer, Charles, 1951-79

### Series XVII. Memorials and Gifts, 1982 [2004/017]

#### Box 1 (Oversize)

Tribute by Liu Gechen, Shanxi, in Chinese calligraphy, ink on paper, 27 x 27 in,  
2 sheets (see translation in box), January 1982

Scroll with ink painting of two Pandas and bamboo, 11 x 18 in., ca. 1982  
(See RG 40 Drawings and Paintings for additional items)