

INVENTORY

**Series I. Biographical File, 1952, 1985, 1987-88**

Box 1

Biographical File (incls. articles and clippings), 1952, 1985, 1987-88

**Series II. Design Concepts, 1979-81, 1983-85, 1987-88, 1994-95, n.d.**

Box 1 (cont.)

City Manager's House- Morgan Street, 1994

City of Oberlin- Letterhead, 1983

Firelands Association for the Visual Arts (FAVA)- Logo, 1979-1980, n.d.

Friends of Oberlin- Banner, 1985

Gorske & Hammond- Building Sign, 1987

Graphics-Freelance, n.d.

Hill Insurance, 1980

Land Concepts, 1988, 1994 (2f)

Nord, Richard- Stationery and Business Card, 1988

Building Sign, 1994

*Mary Cassatt*- Article for *Hayes Journal*, 1987

Oberlin College Alumni Association- Logo, 1988

Oberlin Community Improvement Corporation (OCIC), 1979, n.d. (2f)

Letterhead, n.d.

Pamphlet, 1979, n.d.

Oberlin Downtown Redevelopment- Graphic Presentation, 1981

Oberlin Historical and Improvement Organization (OHIO)- Building Sign, 1987 **(See oversize box)**

Oberlin Recycling Logo, 1994-95 (see oversize box)

Powers & Dawley- Interior Design, 1989, n.d. **(See oversize box)**

Russia Banner- Diocesan Seal, 1984

Secretary's Office, Oberlin College- Calligraphy, 1985

Sesquicentennial- Participating Member Sign, 1983

Spiegelberg Farms- Letterhead and Building Sign, 1979, n.d.

**Series III. Exhibitions Files (Miscellaneous), 1983, 1985-97, n.d.**

Box 1

Allen Memorial Art Museum (AMAM), 1985-97, n.d. (10f)

Berg Festival, 1985, 1988, n.d.

Budget Preparation, 1987-88

Design Preparation, 1986, n.d.

**Series III. Exhibitions Files (Miscellaneous), 1983, 1985-97, n.d. (cont.)**

Box 1 (cont.)

Allen Memorial Art Museum (AMAM), 1985-97, n.d. (10f) (cont.)  
Grants and Reports, 1985-97, n.d.  
Memos to Museum Director, 1985-87, n.d.  
News Releases and Writings, 1985-97, n.d.  
Pamphlets, Programs and List of Duties, 1985-87, n.d. (2f)  
Personal, 1985-86, n.d.  
Special Events Planning, 1985-86, n.d.  
Staff Meetings, 1985-86, n.d.  
Carnegie Lobby, 1983, n.d. (7f)  
Community Exhibition (Includes Xerox Copies of Photographs), 1983 (6f)  
Oberlin Photographic History, n.d.  
Williams College Conference Coeducation Exhibition, 1993, 1995

**Series IV. Job Applications and Resumes (Miscellaneous), 1956-57, 1963, 1970-75, 1978-81, 1984, 1986, 1988-89, 1997, n.d. (Restricted)**

Box 1

Art Teaching, 1974, 1980-81, n.d.  
Commercial Art Work, 1963, 1970-75, n.d.  
Hoffman Engineering, 1978, n.d.  
Job Applications, 1974, 1979, 1981, 1984, 1988-89, n.d.  
Oberlin College News Bureau- Student Assistant, 1956-57, n.d.  
Painting Entries, 1979-81, n.d.  
Resumes and Applications, 1978, 1986, n.d.

**Series V. Subject Files (Miscellaneous), 1987, 1989-93, n.d.**

Box 1

American Architecture course with Professor Blodgett- notes and term papers, 1989 (2f)  
City Planning, 1989-1993, n.d. (4f, 1 catalogues, 1 notebooks)  
*Architectural Record*, September 1989  
City Buildings Review Committee, 1990-93 (3f)  
City of Oberlin Concept Drawings Catalogue, November 1993 (**See oversize box**)  
Frank, Gerard D., correspondence of, 1990

Box 2

City Planning, 1989-93, n.d. (4f, 1 catalogues, 1 notebooks)

**Series V. Subject Files (Miscellaneous), 1987, 1989-93, n.d. (cont.)**

Box 2 (cont.)

City Planning, 1989-93, n.d. (cont.)  
Oberlin College Improvement Corporation (OCIC), 1990-93  
Open Space Commission, 1990-93  
Strategic Planning Neighborhood Task Force, 1990-91, n.d.

Box 3

Historic Preservation, 1987, 1990-93, n.d. (6f)  
Gasholder House Controversy and Financial Records, 1990-93,  
(4f) **(See oversize box)**

Box 4

Historic Preservation, 1987, 1990-93, n.d. (6f) (cont.)  
Historic Preservation Commission, 1990-93  
Sandstone Quarries, 1987, 1992, n.d.

**Series VI. Oberlin City Council Campaigns and U.S. Congressional Campaigns, 1988-93, 1999-2000, n.d.**

Box 1

Budget materials, 1988-93  
Campaign Advertisements and Planning, 1989  
Clippings, 1989, 1991, n.d.  
Fundraising for Sherrod Brown, 1999-2000  
Letters of Congratulation and Clippings, 1991

**Series VII. Personal Correspondence, 1983-97, n.d.**

Box 1

Letters of Appreciation, 1983-97, n.d. (2f)  
Margaret Rice Egeland (OC '19) (incls. Obituary 1994), 1985, 1990-91

**Series VIII. Publications, 1983-84, 1986-87, 1989, n.d.**

Box 1

*Educating Men and Women Together: Coeducation in a Changing World* with Carol Lasser, 1987  
*Currents* article for the Council for Advancement and Support of Education (CASE), March 1984

**Series VIII. Publications, 1983-84, 1986-87, 1989, n.d. (cont.)**

Box 1 (cont.)

Miscellaneous Publications, 1983-84, 1986-87, 1989, n.d.

**Series IX. Special Programs Coordinator Files, 1957, 1962, 1977-95, 1995, n.d.**

Box 1

Applications (Includes Clippings and Awards), 1983, 1989, 1991-95  
Firelands Association for the Visual Arts (FAVA), 1978-81, n.d. (3f and  
2 notebooks)  
Announcements Clippings, and Pamphlets, 1979-80, n.d.  
Correspondence, Clippings and Financial Records, 1980-81  
Firelands Association for the Visual Arts (FAVA), 1978-81, n.d. (3f and  
2 notebooks) (cont.)  
Personal File, 1980-81  
(2) Notebooks: Minutes, Notes, and Exhibition Plans, 1978-80, n.d.  
Kitchen Tour, 1990

Box 2

Bandstand Competition and Construction, 1985-87, 1990-92, n.d. (7f)  
Bandstand Book, 1987, 1990-92, n.d.  
Clippings and Press Releases, 1985-87, n.d.  
Essays and Photographs, n.d.  
List of Applicants and Color Posters Courtesy of AMAM, 1985, n.d.  
McKinney, Byron, correspondence of, 1990-91, n.d.  
Photographs of Bandstands and Tappan Square, n.d. (3 f)  
Sandstone Quarries, 1987, 1992, n.d.  
Slides of Submissions, n.d.  
**(See oversize box)**

Box 3

Oberlin College Class of 1957 Reunion- Class Agent, 1957, 1978-86 (7f  
and one Program Guide)  
Classmate Response Letters, 1980-81  
Correspondence 1982-83, n.d.  
Letterhead Design, 1979, n.d.  
Mock Convention Program Guide, 1957  
OC 1957 Alumni Luncheon, 1962, 1977-78, n.d.  
Reunions  
    Reunion 1978  
    25th Reunion Planning, 1980-83  
    30th Reunion Planning, 1985-86

**Series IX. Special Programs Coordinator Files, 1957, 1962, 1977-95, 1995, n.d.  
(cont.)**

Box 4

- Sesquicentennial Celebration, 1982-84, n.d. (6f)
- Inauguration of Frederick Starr, 1982-84, n.d. (2f)
- John Frederick Oberlin Society, 1983
- Personal, 1982-83
- Pamphlets and Clippings, 1983, n.d.
- Printed Matter, 1982-83, n.d.

**Series X. Student Achievement Organizations and the Office of Development,  
1979, 1981-84, 1988-93, 1995, n.d.**

Box 1

- Development Office, Acting Assistant to the Vice President of Development, 1981-83, n.d.
- Drewry, Henry, Mellon Foundation Associate, correspondence of, 1992, n.d.
- John Frederick Oberlin Society, Development Staff, 1983-84, n.d.
- McNair Post-Baccalaureate Achievement Program, Director, 1989-93, n.d.
- Student Support Services, 1988-89, 1995, n.d.
- Upward Bound, Art Teacher, 1979

**Series XI. Photographs, 1950, c. 1960-65, c. 1970s, 1984-85, 1991, n.d.**

Box 1

- Photographs (14 photos and 1 sheet of proofs), c. 1950, c. 1960-65, c. 1970s, 1984-85, 1991 (1f)
  - Durling, Flora E. Hearn, c. 1960-65
  - Durling, Mary, (12 photos and 1 sheet of proofs), 1985,
    - AMAM Staff (2 photos), July 1985
    - Class Agent, c. 1970s
    - City Council 1991 Campaign Publicity Photos (2 photos and 1 proof), 1991
    - Gerber, Carl and Johnson, Ellen , 1985
    - Talley, Kirby and Wurfbain, Martin L. (2, incl. letter), 1985
    - "Phonathon" Publicity Photos (3 photos), 1984
    - Presidential Center Publicity Photo, n.d.
  - Durling, William "Jake", 1. 1950

**Oversize Box**

Bandstand, 1986-87

Gasholder House, 1990-91

Oberlin Historical and Improvement Organization, sign, 1987

Oberlin South Main Street Project, 1994

Powers and Dawley Clothing Store, 1989