

# **OBERLIN CONSUMERS COOPERATIVE**

## **INVENTORY**

### **Series I. Articles of Incorporation & Bylaws, 1940-97, n.d. (0.2 l.f.)**

#### **Box 1**

Articles of Incorporation, 1940, 1950-52  
Bylaws, ca. 1940-97, n.d.

### **Series II. Minutes of Meetings, 1941-2000 (2.1 l.f.)**

#### **Box 1**

Minutes (Board and Membership Meetings), 1941-60 (2 vol.)

#### **Box 2**

Minutes (Board and Membership Meetings), 1960-87 (12f)

#### **Box 3**

Board Meeting Minutes, 1988-2000 (8f)  
Board Meetings- Supporting Documents, 1988 - May 1990 (5f)

#### **Box 4**

Board Meetings- Supporting Documents, July 1990 - 1993 (7f)

#### **Box 5**

Board Meetings- Supporting Documents, 1994-2000 (4f)  
Membership Meeting Minutes, 1988-95, 1997, 1999  
Membership Meetings- Supporting Documents, 1987-89 (3f)

#### **Box 6**

Membership Meetings- Supporting Documents, 1990-2000 (7f)

### **Series III. Board of Directors, 1983-2000 (0.7 l.f.)**

#### **Subseries 1. Files received from the OCC, 1983-2000**

#### **Box 1**

Actions taken outside of meetings, 1988-90, 1999  
Board Candidates' Statements, ca. 1996-98  
Board Manuals, ca. 1990s (3f)  
Board Meeting Evaluation, ca. 1990  
Board Member (President, 1995-99) Allison Gould's notes, 1991-99 (2f)  
Board Membership, 1983-2000

## OBERLIN CONSUMERS COOPERATIVE

### **Series III. Board of Directors, 1983-2000 (cont.)**

#### **Subseries 1. Files received from the OCC (cont.)**

##### Box 1 (cont.)

Board of Directors Annual Reports, 1996-97  
Board of Directors Job Description, 1996-97  
Calendar and Committee Work, 1990, 1995, n.d.  
Miscellaneous Notes and Reports, 1994-95, 1999, n.d.  
Policies and Procedures, ca. 1986-96  
Policy Resolutions and Major Decisions, 1985-89  
Training and Retreats, 1987-92, 1996-97 (2f)

#### **Subseries 2. Files received from Samuel Goldberg (Board Member)**

(To be processed)

### **Series IV. Administrative Files, 1952, 1971-2000, n.d. (1.2 l.f.)**

#### **Subseries 1. General Administrative Files, 1952, 1971-2000, n.d.**

##### Box 1

Appointment of Corporate Agent (James F. "Bill" Long), 1952  
CUBPaC, Inc. (management company), 1998-2000  
Credit Problems, 1998-99  
General correspondence and notes, 1997-99 (3f)  
Invoices, 1998-99  
Legal Files, 1998-2000 (3f)  
Management Agreement, 1998-99 (2f)  
Procedures, 1998  
Viability Assessment and Operating Plan, 27 August 1999  
(see also "Textbook Fiasco," in Subseries 2, below)  
Education Program and Director, 1986-92

##### Box 2

Employees' Message Log, 1990-91  
General Manager James F. (Bill) Long's Files, 1971, 1978-87, n.d.  
General Manager's Files (re Board Meetings, etc.), 1988, 1992-97 (2f)  
Recorded Music Department Head (David Todarello), notes, 1999, n.d.  
Recorded Music Department (CD Sales), 1994, 1997-98  
Trade Book Manager (Karen Long) Files, 1986-99 (9f)  
Administrative Files, 1989-99 (4f)  
Board of Directors meetings, 1988-99  
Committees, 1993-99 (2f)  
(Faculty Advisory, Finance, and Long-Range Planning)

## OBERLIN CONSUMERS COOPERATIVE

### **Series IV. Administrative Files, 1952, 1971-99, n.d. (cont.)**

#### **Subseries 1. General Administrative Files, 1952, 1971-2000, n.d. (cont.)**

##### Box 3

Trade Book Manager (Karen Long) Files (cont.)

Correspondence, 1986-97

Membership meetings, 1987-98

(See also "Benefits and Insurance" in Series XII. Personnel Records)

#### **Subseries 2. Topical Files, 1985-99, n.d.**

##### Box 3 (cont.)

Bookkeeper- approximate time per job, n.d.

Capco (course pack vendor), 1998, n.d.

Comic Book Sales, 1998-99

Copies, Etc., 1988-93

Educational Discounts for Academic Software, 1991

Employee Action Group Proposal, n.d.

Mail Orders, 1985, 1988-92 (2f)

Move to Westervelt Hall (temporary bookstore location), ca. 1992

Organizational Charts, 1991, 1996-97

Policies and Procedures, 1991-97

Pulse Copy Center, 1998

RMSA (Inventory Management Plan), 1997-98

Schedules and Calendars, 1996-98

Staff Meetings, 1989-90, 1996

Staff Newsletters, 1990-91, 1996-97

Staff Training, 1989, 1996

Store Departments, 1993, 1997

Store Layout and Signage, 1996-97

Telephone Equipment and Service, 1993-98

"Textbook Fiasco," Fall 1998

Wordstock, Inc., Agreement, 1990

#### **Subseries 3. Computer Files, 1989-2000**

##### Box 3 (cont.)

Floppy disk (PC/Macintosh), 1989-94, 1999-2000

Bylaws Review (Microsoft Word 97-98), 1989-94

Membership (Filemaker Pro), 1999-2000

## OBERLIN CONSUMERS COOPERATIVE

### **Series IV. Administrative Files, 1952, 1971-99, n.d. (cont.)** **Subseries 3. Computer Files, 1989-2000 (cont.)**

#### Box 3 (cont.)

Zip disks (4 Macintosh formatted disks; various file formats, not all identified), 1995-98  
Compressed files for 1997 ('97 Backup) (includes OCC website, Copies administrative files, store signs), 1997-98  
Co-op Photos (26 PICT photographs of merchandise), Nov. 1998  
COPIES storage (includes blank forms, store signs, advertisements), 1995-98  
Fonts, Illus., Co-op Stuff, Store Stuff (includes Copies procedure manuals, store signs, advertisements, jobs for Copies customers), 1996-97

### **Series V. Building Project Files, 1985-95 (1.0 l.f.)**

#### Box 1

Architectural Drawings, 1990-93, n.d.  
(See Oversize Box 1 for Creative Design Concepts drawing, 1986)  
Asbestos, 1992  
Barber & Hoffman Structural Engineers, 1989, 1991  
Building Committee- see Series VI  
Business Plan and Request for Financing, ca. 1991 (2f)  
City of Oberlin, 1991-92  
Correspondence, 1990-93  
Creative Design Concepts report on possible renovations, 1985-86  
Demolition, 1992  
Energy Efficiency paper by Ken Schneider, ca. 1990  
Farmers Home Administration (FmHA), 1990-91 (2f)  
Finance Committee, 1991-92

#### Box 2

Financial Planning, 1990-93 (2f)  
Fixtures, 1992-93, n.d.  
Fogle/Stenzel Architects, 1990  
Fortney & Weygandt, 1992-93, n.d. (2f)  
Integrated Architectural Services (IAS), 1990-94  
Contract, 1991  
Correspondence, 1990-94  
In-Progress Bid Meeting/ Walk thru, 1992  
Notes on ADA and Energy Considerations  
Probable cost statements, 1991-92  
Issues for Renovation/Rebuilding, 1988

## OBERLIN CONSUMERS COOPERATIVE

### **Series V. Building Project Files, 1985-95 (cont.)**

#### Box 2 (cont.)

John Greenburg and Associates (JGA) bookstore planners, 1990-91 (3f)  
Long Range Planning Committee, 1988-92  
Meeting with Structural Engineers, 13 February 1990  
Membership Meetings, 1987-91  
Membership Survey, 1988  
Miscellaneous, 1990-93, n.d.  
News Clippings, 1990-92  
Penn Security Bank & Trust Company, 1991-95  
See also Series IX. Financial Records

#### Box 3

Planning Summaries, 1986-91  
Project Manual, 1992  
Project Timing and Schedules, 1986-93  
Requests for Proposals, 1990-92  
Salvage List for New Building, 1992  
Paul R. Sherborne Associates, 1988  
Specifications, 1992  
Staging Area and Parking, 1992

### **Series VI. Committees, 1945-46, 1952-58, 1983-99 (0.6 l.f.)**

#### Box 1

Committee Annual Reports (various committees), 1992, 1996-97  
Committee Membership, 1988-98  
Committee Responsibilities, 1989-91, 1997  
Board Development Committee, 1995-97  
Building Committee, 1990-93, n.d. (5f)  
    Meetings (OCC President's binder), 1992-93 (2f)  
    Correspondence & Miscellaneous (OCC President's binder), 1990-93, n.d.  
    Education Director's Files, 1991-93  
    Store Manager's Files (Jan Pierce), 1992-93  
    (See also Series V Building Files)  
Bylaws Committee, 1990-97  
Cafe Task Force, 1992-93  
Education Committee, 1952-58, 1983-97 (2f)  
Finance Committee, 1945-46, 1988-99 (2f)  
See also Series V Building Files

## OBERLIN CONSUMERS COOPERATIVE

### **Series VI. Committees, 1945-46, 1952-58, 1983-99 (cont.)**

#### Box 2

Long Range Planning Committee, 1987-98 (2f)  
    See also Series V Building Files  
Member Involvement Committee, 1996-97  
Nominations Committee, 1991-96  
Personnel Committee, 1987-98  
Various Committees, 1983-92  
    Ad Hoc Architect Recommendation Committee, 1990  
    Book Committee, 1990  
    Coffee House Committee, 1983  
    Committee to Honor Bill Long, 1986  
    Endowment Committee, 1987-89  
    Executive Committee, 1992  
    Faculty Advisory Committee, 1999

### **Series VII. Contracts, Deeds, and Leases, 1896-1998 (0.4 l.f.)**

#### Box 1

27 West College Street Property, 1962-72  
    (incl. Zilch Florists and Village Green Shop leases)  
Adelman, Matthew, and Jason Adelman (Fave coffeehouse), 1993, 1997  
Campbell, Donald C. (sale of framing business to Campbell), 1973  
Campbell, Donald and Carole (The Workshop), 1988  
Campus Restaurant - see "Owens, Fred"  
College Enterprises Inc. (The Pulse Copy & Technology Center), 1998  
"Comings Deal" (Fred A. Comings and C. Lea Comings), 1896-1971 (3f)  
    (see also "Comings Building mortgage" in Series IX)  
Coop Center (82 S. Main St.), 1983, 1986  
Coop Food Store (sale of business to Paul and Vera Morehead), 1964  
Gaeuman, William F. and Genevieve G. (Food Store Lease), 1952  
Haylor, J. R. (Haylor's Book Store), 1959  
Holl, Harold J. (Locke's Store), 1952  
Jack and Jill Store, 1958, 1962  
Koschnick, Ruth (Bead Paradise II), 1990-91  
Krongold Shoe Company, 1960-61  
Little, Gregory Allen (studio lease), 1989  
Morehead, Paul and Vera - see "Coop Food Store"  
Owens, Fred (Campus Restaurant; 7 South Main), 1960-70  
Pen and Pencil Restaurant - see "Reinhard, Clare H. and Gwendolyn A."  
    "Owens, Fred (Campus Restaurant)"

## OBERLIN CONSUMERS COOPERATIVE

### **Series VII. Contracts, Deeds, and Leases, 1896-1998 (cont.)**

#### Box 1 (cont.)

Reinhard, Clare H. and Gwendolyn A. (Pen and Pencil Restaurant), 1962-74  
(see also "Comings Deal" and "Owens, Fred")  
Reynolds, Russell L. (Copies, Etc.), 1991  
Rogers, Mrs. Robert (purchase of furniture), 1959

### **Series VIII. Correspondence, 1981-2000, n.d. (0.3 l.f.)**

#### Box 1

Board of Directors Correspondence, 1981-2000, n.d.  
Correspondence (incoming and outgoing), 1982-2000, n.d. (2f)  
Internal Correspondence, 1987-99 (4f)

### **Series IX. Financial Records, 1938-99 (5.0 l.f.)** **(\* Some files restricted due to confidential information)**

#### Box 1

Annual Financial Reports, 1940-42, 1944-76

#### Box 2

Annual Financial Reports, 1977-99  
Balance Sheets, Income Statements, etc., April - September 1999 (2f)  
Budgets, 1989/90-95/96  
Capitalization Program (incl. member loans), 1997  
Clifton Gunderson, Independent accountants, 1990-99  
Comings Building (33-37 College Street) Mortgage, 1963-77

#### Box 3 (\*some files restricted)

Federal Income Tax, 1941-85, 1994-99 (4f)  
Correspondence, 1941-70  
Tax Assessment on patronage refunds, 1949-50  
Tax Returns, 1940-85, 1994, 1997, 1998-99 (sample) (2f)  
Financial Projections, 1994, 1998  
First Affirmative Financial Network, ca. 1989  
Historical Financial Summaries, 1938-64  
Insurance, ca. 1983, 1990-99 (2f)  
Member Loans, 1997-99 (2f) (\*Restricted)

#### Box 4

Merrill Lynch, 1985-86

## OBERLIN CONSUMERS COOPERATIVE

### Series IX. Financial Records, 1938-99 (cont.)

(\* Some files restricted due to confidential information)

#### Box 4 (cont.)

Nationwide Mutual Investments, 1981-84

Northern Savings and Loan - see "Comings Building Mortgage"

Oberlin College Promissory Note, Fall 1997

Patronage Rebates, 1989-92

Payroll- see Series XII Personnel Files

Penn Security Bank & Trust Company (loan), 1992-99

See also Series V. Building Files

Real Estate Appraisal and Value Analysis (37 West College Street property), 1999

State and Local Taxes, 1940-85, 1996-99

Correspondence, 1942-43, 1964-69, 1994

Oberlin Income Tax, 1970-85 (sample)

Property and Real Estate Tax, 1940-85, 1996 (sample)

City, Property, and Franchise Tax, 1997-99

Tax Assets / Depreciation, 1990-98 (sample)

Tax Exempt Organizations, 1985

Third Federal Savings, 1971-85

Certificates of Deposit, 1983-85

Emergency Aid Fund, 1975-77

Money Market Certificates, 1982-83

Savings Accounts (Third Federal and Southwestern S&L), 1971-82

Westin Financial Group (Preferred Income Fund II), 1989-98

#### Box 5

Certificates of Indebtedness and Promissory Notes, 1942-73

Correspondence re Certificates of Indebtedness, 1942

3% Certificates- lists and accounts, 1944-48

9-Year Notes (incl. Stechow and OSCA), 1959-72

Redeemed Notes, 1942-73

State of Ohio Registration, 1942-56

3% Certificates of Indebtedness, 1942-64 (5f)

(see also permanent member records in Series XI)

Promissory Notes, 1952-69

Promissory Notes and Chattel Mortgages, 1958-65

(incl. Berger, Fowler, and Stechow)

#### Box 6 (\*some files restricted)

Financial Ledgers, 1942-47 (5 vol.) \*

(\*Payroll information is restricted)

Financial Ledger, 1960-65 (disbound)



## OBERLIN CONSUMERS COOPERATIVE

### **Series IX. Financial Records, 1938-99 (cont.)** **(\* Some files restricted due to confidential information)**

#### Box 6 (cont.)

Sample Checks, n.d.

(also housed in this box- Membership Ledger, ca.1942-58)

#### Oversize volumes on shelf

Sample Ledgers (computer print-out), 1990s

Check History, 1994-95

General Journal, 1994-95

General Ledger Detail, 1991-92

### **Series X. Legal Files, 1982-2002, n.d. (0.3 l.f.)**

#### Box 1

Binder- "Bylaws and Legal Info," 1988-93 (3f)

Coey, Bennett & Carlson, 1996-98

Correspondence and Notes, 1982-99, n.d.

Lushin, Laddie, attorney, 1989-92, n.d.

Sample Documents from Other Cooperatives, n.d.

Treinish, Alan, attorney, 1999

Wickens, Herzer & Panza, 1999-2002

Willbond, Judy (small claim complaint), 1999

(See also CUBPaC files in Series IV. Administrative Files)

### **Series XI. Membership Files, 1940-99, n.d. (1.0 l.f.)**

#### Box 1 (cont.)

Handbooks and Brochures, 1942-43, ca. 1990-92, n.d.

Membership Lists, 1988-89

#### Box 2

Membership Lists, 1990-93, 1996, 1999 (2f)

Membership Notices, 1945-86

Membership Statistics, 1988, 1991-92

Outreach Programs and Publicity, 1996

Sample Membership and Book Club Cards, 1990s.

#### Box 3

Permanent Members, 1940-47

## OBERLIN CONSUMERS COOPERATIVE

### **Series XI. Membership Files, 1940-99, n.d. (cont.)**

#### Box 4

Membership Card File, 1998-99

#### Housed with Series IX, Box 5

Membership Ledger, ca. 1942-58 (3f)

### **Series XII. Personnel Files, 1953-2000, n.d. (1.95 l.f.)**

(\* Some files restricted due to confidential information)

#### Box 1

Benefits and Insurance, 1983-2000, n.d. (4f)

Employee Handbook, ca. 1989, n.d. (2f)

Evaluations, 1984-97 (\*Restricted- filed in Box 3)

Federal Income Tax and FICA Withholding (incl. employee lists), 1966-70\*  
(\*Restricted- filed in Box 2)

Grievance Committee, 1986, 1993

Holiday Gift, 1990-96

Job Descriptions, 1985-99, n.d.

Manager of Member Services and Marketing Search, 1993

New Manager Searches, 1985-88, 1994-95, 1999 (6f)  
(see also Bob Thompson file)

#### Box 2

Pay increases and bonuses, 1979, 1986, 1989-92

Payroll, 1953-88 (span) (\*Restricted- filed in Box 2)

Pension (SEPP and 401K Plans), 1987-2000 (3f)

Personnel Census and Salaries, 1987-89, 1998, n.d.

Personnel Committee - see Series VI. Committee Files

Personnel Costs, 1980-99

Personnel Policies, 1986-97, n.d.

Wages and Salary Structure, 1990-97

Profit Sharing Plan, 1985

Bob Thompson, 1977-84

#### Box 3 (\*Restricted\*)

Evaluations (General Manager, Education Director), 1984-97 \*

Federal Income Tax and FICA Withholding (incl. employee lists), 1966-70\*

Payroll books, 1953, 1970-88 \*

Payroll/Social Security, 1961-65, 1969, n.d. \*

Pension- Employee 401(k) participation, 1997 \*

## OBERLIN CONSUMERS COOPERATIVE

### **Series XIII. Publicity Files, 1953, ca. 1980-99, n.d. (1.4 l.f.)**

#### Box 1

##### General Files

- Advertisements, 1993-99, n.d.
- Catalogs, n.d.
- Clippings, 1987-1999, n.d.  
(see also Oversize Box 1)
- College Store Journal* (selected issues), 1989-94
- Events, 1993-99
- Mailing Lists, n.d.
- Miscellaneous, 1992, n.d.
- NASCO Newsbriefs* (selected issues), 1984-92
- News Release, July 1993
- Pamphlets, ca. 1980-99
- Website (planning), 1997, n.d.

##### Newsletters

- Oberlin Co-ops in Action*, Vol. 1, 1953
- The Co-op Letter*, Vol. 1, 1981
- Oberlin Co-Operator*, Vol. 1-4, 1983-87 (4f)

#### Box 2

- Oberlin Co-Operator*, Vol. 5-16, 1987-98 (8f)
- Oberlin Co-Operator*, Publication Files, Vol. 5-6, 1987-88 (10f)

#### Box 3

- Oberlin Co-Operator*, Publication Files, Vol. 6-16, 1988-99 (23f)
- See Series IV, ss. 2 for staff newsletters, 1990-91, 1996-97

#### Box 4

- Guest Books (various events), 1988-95

### **Series XIV. Subject Files, 1956-99, n.d. (0.7 l.f.)**

#### Box 1

- Area Cooperatives and related ventures, 1995-97, n.d.
- Area Schools, 1992-98 (2f)
- Bookstore Expansion Proposals, 1959-81
- Bookstore Floor Plans, 1994, n.d.
- Business Plan, 1997-98
- Cable Co-op Financing, 1987
- Campus Video, 1992-94, n.d.

## OBERLIN CONSUMERS COOPERATIVE

### Series XIV. Subject Files, 1956-99 (cont.)

#### Box 1 (cont.)

Causes Fund, 1972-89 (3f)  
Coffeehouse, 1991-93  
Consultants, 1995, 1997-98 (2f)  
Co-op Center (82 S. Main St.), 1983-86 (2f)  
Co-op Food Store, 1964  
    (see Oversize Box 1 for newspaper advertisement, 1958)  
    (see also "Education Committee" in Series VI)  
Cooperative Principles, 1966, 1985, n.d.  
Cooperatives- Background, 1982, 1995  
Craft Co-op, 1983

#### Box 2

Downtown Improvement, 1982-85  
Financial Consultant (Clifton, Gunderson & Co.), 1994  
Food Co-ops, 1996-97, n.d.  
Goss, E. Lyle, "The Oberlin Cooperative Bookstore," 1989  
Great Wok, 1985  
Inventory Shrinkage and Security Systems, 1990-99  
Letterhead and Sample Forms, n.d.  
Literacy Project, 1994-95  
Long, Bill, and Al McQueen- Statements re Management, 1977-82  
Long, Karen, "How I Get Paid to Have Fun," 1996  
Long Range Planning and Strategic Goals, 1986, 1997  
Mail Ballot Voting, 1991-92  
Mission Statement, 1996-97  
Oberlin City Negotiations (incl. Co-op Center), 1983-85  
Oberlin College, 1979-80, ca. 1984-85, 1992-93 (2f)  
    (see also "Bookstore Expansion Proposals")  
OCC Development Project, 1999  
OCC History, 1956-1988, n.d. (2f)  
Parking and Paving Agreements, 1993-94  
Petition from Members re Finances, 1997  
Revolving Loan Application, ca. 1997  
Student Focus Group, 1991  
Surveys, 1991, 1998, n.d.  
Textbook Information, 1991-93, n.d.  
Two Trees Cafe, 1997-98  
Village Booksmith (Medina, Ohio)- school bookfair business, 1995

## OBERLIN CONSUMERS COOPERATIVE

### **Series XV. Bill Long Foundation, 1987-99 ( 0.1 l.f.)**

#### Box 2 (cont.)

Establishment of BLF, 1987-89, n.d.  
Correspondence, 1990-99, n.d.  
Financial Information, 1990-93  
Publicity, Meetings, and "Causes" Funding, 1990-97

### **Series XVI. Plaques and Certificates, 1960-61, 1989-99 (0.2 l.f.)**

#### Box 1

City of Oberlin, National Cooperative Month, 1989 & 1994  
(2 certificates)  
City of Oberlin, "Sewerfest" (end of sewer project), 21 July 1989  
Rose E. Dorsey, COE Program at Lorain County JVS participant, plaque, 1990-91  
Clark Drummond, Certificate of appreciation for service to OCC, 1989  
Clark Drummond, NASCO Campus Cooperative Hall of Fame, plaque, 1993  
Follett Campus Resources, ten-year customer certificate, n.d.  
Lorain County beautification award, 1994  
Lorain County Chamber of Commerce, Community Improvement Award, 1994  
Midnight Basketball League of Lorain County, Inc., certificate of appreciation, 1993  
National Cooperative Business Association (NCBA) membership certificates (3), 1990, 1994, 1999  
National Cooperative Business Association, Cooperative Milestone Award (50 years), plaque, 1990  
North American Students of Cooperation (NASCO), membership certificate, 1993-94  
Oberlin Historical and Improvement Organization (O.H.I.O.), active business member certificate, 1999  
Vendor's licenses (original and photocopy), 1960-61, 1993

### **Series XVII. Non-Textual Records, 1960-98, n.d. (3.0 l.f.)**

#### **Subseries 1. Artifacts, 1961-62, n.d. (0.2 l.f.)**

#### Box 1

Cash bags (2)  
"Coop Bookstore" ceramic mug  
Corporate seal and case

## OBERLIN CONSUMERS COOPERATIVE

### Series XVII. Non-Textual Records, 1960-98, n.d. (cont.)

#### Subseries 1. Artifacts, 1961-62, n.d. (cont.)

##### Box 1

Employee nametags (4)  
"Oberlin Earthday" thermal plastic mug  
Oberlin Postcards (samples of those sold at bookstore) (37)  
Rubber stamps, various (6)  
Sales tax stamp cancellation plates (3), ca. 1961-62

#### Subseries 2. Audio and Visual Recordings, 1988-95, n.d. (0.4 l.f.)

##### Box 1

Audiocassettes, 1988-92, n.d. [acc. 2001/114]  
OCC meetings, etc.  
    Building Committee, 4/15 [1992]  
    Bill Long / Russell Reynolds, interview, 9/12/88  
    Special Membership Meeting, 4/25/91 (2 tapes)  
    Karen Zimbelman, presentation to OCC staff, 9/22/89  
Special events and speakers  
    Joel Goldberg, "Co-ops in Nicaragua," 10/26/88  
    Alice Tepper Marlin, "Shopping for a Better World," 10/31/90  
    Ralph Nader, 3/8/88 (2 tapes)  
    "Schildgen on Kagawa," n.d.  
    Marijke Velzeboer, "Co-ops in Latin America," 10/25/88

##### Box 2

VHS-C videotapes, 1994-95 [acc. 2001/087]  
Tape 1 Day of reading for Share Our Strength, 11/2/94  
Tape 2 Tim Scholl, 11/6/94  
    Clifford (children's event), 11/12/94  
    Nancy Matthews, 11/12/94 (beginning of *Confronting Rape* presentation)  
Tape 3 Nancy Matthews (*Confronting Rape*), 11/12/94 (cont.)  
Tape 4 bell hooks, 11/14/94  
Tape 5 Walter and Louise Simonson, 11/23/94  
Tape 6 Harvey Pekar & Joyce Brabner *Our Cancer Year*, 12/2/94  
Tape 7 Pat Day, discussion "High Art vs. Popular Culture", 12/3/94  
Tape 8 Robert Olan Butler reading, 3/11/95  
Tape 9 Allen Ginsberg, 3/19/95  
Tape 10 Joshua Waitzkin, 4/15/1995

## OBERLIN CONSUMERS COOPERATIVE

### Series XVII. Non-Textual Records, 1960-98, n.d. (cont.)

#### Subseries 3. Drawings, ca. 1991-93, n.d.

##### Box 1 (oversize)

Earth Day drawings by school children, n.d. (6 drawings)

"Oberlin Co-Op Bookstore - View of Northwest Corner," Integrated Architectural Services, ca. 1991-93 (17" x 13.5")

"Oberlin Co-Op Bookstore, Oberlin, Ohio, Integrated Architectural Services, 1991-93 - Partial Elevation, West College Street"

Shows north facade and stores to east of bookstore on College Street (Smith's Furnishings & Floor Coverings; Hunan on the Park; Powers & Dawley); (40.25" x 24")

[oversize, housed in 407A]

Sample drawings of Oberlin College buildings (each drawing 17" x 13"), all marked "example only," artist unknown

"Baldwin Cottage, 1887" (marked 60/200)- framed

"Finney Chapel, 1908" (slightly damaged)

"Memorial Arch, 1900" (marked 55/200)- framed

"Peters Hall, 1887" (slightly damaged)

"Talcott Hall, 1887" (slightly damaged)

#### Subseries 4. Photographs, c. 1960-1998, n.d. (1.8 l.f.)

##### Box 1

People

##### Box 2

Buildings

##### Boxes 3-4

Events

##### Loose item on shelf

Photo Album