

Participants Who Are Not Students at Oberlin College

In order to preserve the academic and student focus of international group Winter Term projects, Trip Leaders are generally discouraged from including participants who are not students at Oberlin College.

However, the Office of Study Away recognizes that circumstances will arise where it may be unavoidable, or even desirable, to include a participant who is not an Oberlin College student as part of the trip. In some situations the proposed additional participant may have a particular background or expertise that would enhance the experience of all of the participants. In other situations, an inability to bring the additional participant may make the trip itself a practical impossibility for the Trip Leader (such as a single parent with a minor child.)

If a Trip Leader wishes to include a participant who is not a student at Oberlin College in his or her trip, permission to do so may be sought by submitting the following information to the Office of Study Away:

- a description of the proposed additional participant(s);
- a statement regarding the desirability or need for this participant;
- an explanation of how the costs for the additional participant(s) will be met and accounted for.

The Office of Study Away will review the submitted information and may consult with institutional counsel regarding the advisability of including the additional participant. If permission is granted, the Trip Leader will be responsible for keeping accounting records that will enable the additional participant to compensate Oberlin College for any costs incurred as a result of his or her participation, as well as for having the participant execute a waiver and any other forms required by Oberlin College.